



# HELP NHR RECRUIT A SHINING STAR!

*Every time you refer a candidate to NHR who is hired and successfully completes their 90 day probationary period, you will receive:*

- ◆ **\$500.00** when a person is hired into a Regular Full Time position. The newly hired employee will receive **\$250.00**.
- ◆ **\$250.00** when a person is hired into a Regular Part Time position. The newly hired employee will receive **\$125.00**.
- ◆ **\$100.00** when a person is hired into a Per Diem or Relief position.



## How Can You Get Started?

Think for a minute about who you know who is already a great DSP working somewhere other than NHR or who you believe would be a great DSP. This person could be a family member, friend, co-worker or someone you know in the community.



Study the “Career at NHR Fact Sheet” that is attached, so you can provide information to a potential candidate about wages and benefits. Feel free to share the fact sheet with potential candidates.



Study the Job Opportunities list so you know where NHR has job opportunities available. You can always check the list at: <http://www.nhrny.org/employment.html>. You can share the link to potential candidates.



Speak with the potential candidate, perhaps providing a copy of the Career at NHR Fact Sheet and talking about how the potential candidate can learn about open positions.



If the person is interested, let them know that they can pickup an application at the vestibule at NHR’s office at 123 West Road, Pleasant Valley or by having the candidate download the application at: [http://www.nhrny.org/PDFs/NHR\\_CBC\\_Employment\\_Application\\_11\\_2019.pdf](http://www.nhrny.org/PDFs/NHR_CBC_Employment_Application_11_2019.pdf).



Completed applications can be delivered to the vestibule at or mailed to NHR’s offices at: 123 West Road, Pleasant Valley, NY 12569 or faxed to (845) 635-3807 or scanned and emailed to [hrdept@nhrny.org](mailto:hrdept@nhrny.org).



NHR conducts in-person OPEN INTERVIEWS every Thursday from 10 a.m. to 4 p.m. at NHR’s West Road offices at 123 West Road, Pleasant Valley, NY. For more information and for information on open interviews in Napanoch and open interviews on weekends, have the applicant call Dana Adolfsson at 845 473-3000 Ext. 1352 or Chris Boateng at Ext. 1355.



Tell the applicant that when completing the application, when asked, they should be naming you and only you as the person referring them to NHR.